

Westfield Friends

Parent Council Meeting Minutes

26 October 2009 1:00pm

The meeting began with a moment of silence.

Headmaster
Bill Probsting

Welcome and introductions.

Clerk
Tracy Gaffney

[Treasurer's Report:](#)

The Swing Fling raised \$21,484.01.

The Parent Council paid \$397.46 toward the recent 8th grade trip.

Co-Clerk
Beth Lorenz

Class Balances:

8th grade:	\$1901.59
7th grade:	\$2,026.98
6th grade:	\$2,630.68
5th grade:	\$1,963.35
4th grade:	\$2,382.00
3rd grade:	\$2,221.27
2nd grade:	\$1,389.10
1st grade:	\$1,320.66
Kindergarten:	\$811.90
Pre-K:	\$470.00

Treasurer
Suzanne Baldwin

Secretary
Steve Kasperson

[Headmaster's Report:](#)

There have been no confirmed cases of H1N1 virus, but doctors have not been performing tests for all ill children. The school is working with the Department of Health, to ensure that cases are being properly communicated. There will be an immunization day on November 5, with a follow-up immunization for the second dose on December 3.

Parents are asked to stop parking in the handicapped spots, unless you have a physical handicap.

The Swing Fling was a success, and has enabled the school to purchase all of the playground equipment that had been selected. The school was given a discount of over \$3000 for the Zelo, which is the primary piece of equipment. The pieces that are painted will be garnet and blue. Everything should be delivered within the next six weeks, and will be installed if the temperature cooperates.

There are additional calendars available in the office.

Fund-raising Initiatives:

The Parent Council dues raise approximately \$3200, but the expenses paid by the Council typically are between \$4500 and \$5000 every year, so fund-raising efforts are needed. It was felt that many parents are unaware what the Parent Council dues pay for, which include:

- School buses for field trips
- Charities
- Dances
- Teacher lunches
- Cultural activities (Walnut Street Theater, etc.)

The spaghetti dinner will have the 8th grade students doing the set-up, serving, and clean-up, as well as providing entertainment. There will be a tip jar on each table, which will go to the students. The 8th grade room parents will be meeting to organize the event, and will enlist volunteers as needed. The 7th grade students will assist the 8th grade, but all of the proceeds will go to the 8th grade. This is an annual event, so the 7th graders will benefit when they become 8th graders.

The Scholastic Book Fair will take place from November 3 - 5. Volunteers are needed for the 4 - 7pm time slots for the Upper School sale. Books will arrive on October 29, the furniture will be arranged on November 1, and the decorating and book set-up will be done on November 2. Volunteers for helping set-up should come at 1pm, park at the Pre-K building, and come to the Meeting House.

Scrip gift cards are going to be tried, as a replacement for the Innisbrook sale. These are gift cards for common stores and restaurants, such as Home Depot, ShopRite, and CVS. Purchasing the cards give a percentage back to the school, the amount varies by store, but ranges from 4% to 20%.

There will be a trial run in mid-November, and a flyer will be going out to explain it. The cards will be ordered, and delivered to the school the following week. This is expected to be a far more effective way of raising funds than Innisbrook.

There will be a Cookie Walk and Poinsettia sale, with the pickup on the last day of school before the winter break. Bakers will be needed for the cookies, although store-bought cookies will be allowed.

After-school Activity Review (scheduled to begin in January, 2010):

- Mandarin Chinese - 9 weeks long, probably two classes of 15 - 20 students, for Pre-K through 4, and 5 through 8.
- Mad Science - there will be a January assembly.
- Rancocas Environmental Group - either after-school or classroom. If you are interested, please contact the office.

Upcoming meeting date:

Monday, November 23rd at 7:30pm

The meeting was closed with a moment of silence.